GEORGE R. SHOOK Acting Chairman

DOUGLAS A. DUCEY Governor



ARIZONA STATE BOARD OF EQUALIZATION

100 North Fifteenth Avenue, Suite 130 Phoenix, Arizona 85007 (602) 364-1600 https://www.sboe.az.gov

August 31, 2020

The Honorable Douglas A. Ducey Governor of Arizona State Capitol Phoenix, Arizona 85007

Dear Governor Ducey:

The Arizona State Board of Equalization is pleased to submit the enclosed documentation for the agency's budget request for the Fiscal Year 2021. Attached are the budget schedules, statements and explanatory information.

Legislative changes and court decisions, directly impact the Board's caseload, however the appropriated funds remain necessary to accomplish the Board's mission. Nevertheless, as an independent, impartial, quasi-judicial board, consisting of citizen-members who are experts in the field of taxation and providing an affordable and efficient venue for taxpayers, the Board remains committed to the efficient management of funds approved for FY 2022.

Should you or your staff have any questions or require additional information, please contact this office.

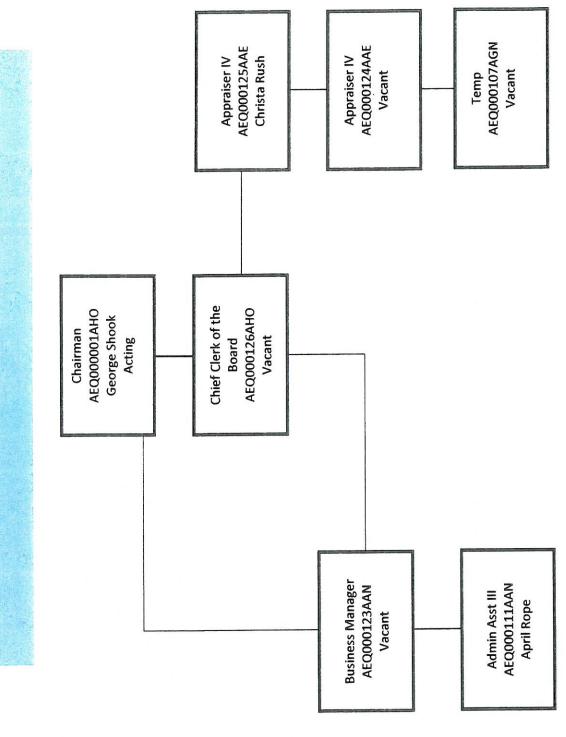
Sincerely,

Aeting Chairman,

Arizona State Board of Equalization

BOARD OF EQUALIZATION ORGANIZATIONAL CHART

Fiscal Year 2020



State of Arizona Budget Request

State Agency

State Board of Equalization

A.R.S. Citation: A.R.S. 42-16152 et al.	Appropriated Funds		Y 2021 Approp	FY 2022 Fund. Issue	FY 2022 Total Budget
	Total Amount Rec	quested:	673.2	275.0	948.2
Governor DUCEY:	General Fund		673.2	275.0	948.2

This and the accompanying budget schedules, statements and explanatory information constitute

the operating budget request for this agency for

Fiscal Year 2022.

Agency Head: George Shook

To the best of my knowledge all statements and explanations contained in the estimates submitted

are true and correct.

Title:

Interim Chairman

8/30/2019 George R. Shook

(signature)

(602) 364-1611 Phone:

Email Address: gshook@sboe.state.az.us George Shook

Prepared By:

Date Prepared: Friday, August 30, 2019

275.0 673.2 Total:

948.2

Date Printed: 9/1/2020 4:40:21 PM

Transmittal Statement

Revenue Schedule

		FY 2020 FY 2021 FY 2022		Fund Total: 1.5 16.0 17.0
Agency: State Board of Equalization	Fund: AA1000 General Fund	Category of Receipt and Description	CURRENT YEAR REIMBURSEMENTS -REFUNDS	
Agency:	Fund: AA10	AFIS Code	4823	

Sources and Uses of Funds

State Board of Equalization Agency: RV2463 Department of Revenue Administrative Fund Fund:

	Actual	Estimate	Estimate
Cash Flow Summary	FY 2020	FY 2021	FY 2022
Balance Forward from Prior Year	0.0	0.0	0.0
Total Available	0.0	0.0	0.0
Total Appropriated Disbursements	0.0	0.0	0.0
Total Non-Appropriated Disbursements	0.0	0.0	0.0
Balance Forward to Next Year	0.0	0.0	0.0

Fund Description

OSPB:

Funding Issues List

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Board of Equalization	THE PROPERTY OF THE PROPERTY O
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FY 2022

priority Funding Issue Title	Total	Total	General	Other Non-App Aprop. Funds Funds	Non-App Funds
Appeals Application IT Rebuild	0.0	275.0	275.0	0.0	0.0
Total:	0.0	275.0	275.0	0.0	0.0
Decision Package Total:	0.0	275.0	275.0	0.0	0.0

Funding Issue Detail

Agency:

State Board of Equalization

Issue:

1 Appeals Application IT Rebuild

Program:

State Board of Equalization

Calculated ERE: Uniform Allowance: \$0.00 \$0.00

Fund: AA1000-A General Fund (Appropriated)

Expenditure Categories	FY 2022
FTE	0.0
Personal Services	0.0
Employee Related Expenses	0.0
Subtotal Personal Services and ERE:	0.0
Professional & Outside Services	0.0
Travel In-State	0.0
Travel Out-of-State	0.0
Food	0.0
Aid to Organizations & Individuals	0.0
Other Operating Expenditures	275.0
Equipment	0.0
Capital Outlay	0.0
Debt Services	0.0
Cost Allocation	0.0
Transfers	0.0
Program / Fund Total:	275.0

All dollars are presented in thousands (not FTE).

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JUSTIFICATION

Funding Issue Title:

Arizona State Board of Equalization Appeals Application Build.

Priority:

The rebuild of the appeals application is Priority 1.

Description of Issue:

The Arizona State Board of Equalization is in desperate need of a safe, robust, stable and user-friendly software application for managing the property valuation and classification appeals program. Information Security requirements are dynamic and universal protection against malicious activities is paramount. Additionally, and consistent with the mandates of the current governor, the Arizona State Board of Equalization website must be rebuilt to meet those requirements.

The Arizona State Board of Equalization (SBOE) is tasked with managing the appeals application filing process, scheduling, managing and recording of hearings, recording of appeal decisions, as well as management of files for both Maricopa and Pima Counties¹. The SBOE is also contracted to provide these services for Out-Counties². For these counties, a portion of the process (e.g. filing an appeal) is managed outside the dominion of SBOE. However, once the appeal is filed, the SBOE is chartered with entering this data on its system, scheduling and managing the hearing, recording and decision process.

How Recommending the Agency's Request Furthers the Agency's Mandates:

The ability to meet the mission of the SBOE is at risk with the current Information Technology and Information Security system and the probability of system failure is increasing. The risk of catastrophic system failure for this agency, like other agencies, must be negated by ensuring the latest technology and equipment is in place.

Product (Service) Quality Control - One of the biggest challenges facing SBOE results from errors made in the documentation of the decisions that are rendered from the bench. Bench decisions are rendered on paper and then go through an audit process before being manually entered into the computer. Often, the wrong combinations of codes are entered, or the value is recorded incorrectly on the decision form. These errors cause additional work. On occasion, errors are missed by auditing and are not caught until the taxpayer/agent or county assessor reviews the decision; or, until the taxpayer gets the tax bill. The new appeals application will minimize or eliminate the reduction of risk of errors transmitted to stakeholders.

The new application will address the demand by clients for online self-service of property valuation appeals, the ability to track the status of the appeal, scheduling hearing and issuing Notices of Decisions by SBOE staff and will greatly enhanced the overall operations of the agency. Clients include property owners (taxpayers), tax agents and all stakeholders (government agencies). Public service functions will be enhanced with a public facing website that allows direct self-service interactions with this agency. Automated interaction with stakeholders will improve efficiencies and accuracy resulting in savings of tax dollars.

¹ Counties with populations greater than 500,000

² Counties with population less than 500,000

Proposal:

The SBOE desires to build a custom software application package to assist the board to accomplish its mission in an efficient and economically feasible manner.

The new SBOE Appeals Application computer system will include:

- Document Management solution (DMS)
- Process Workflow solution (WF)
- Scanning and Indexing of paper documents
- Importing electronic documents (eForms, emails, efax) into DMS and WF
- Enable advanced B2B Integration Gateway Solution to support EDI, Secure Managed File (MFT) and Cloud integrations to manage, control, and govern inbound and outbound data flows.
- Management of document types through multi-step work queues which span SBOE operational requirement
- Ability to add business rules and validations based on document
- · Ability to export data to stakeholders
- Self-maintaining software with minimal IT specialist requirement

The total cost of the project is expected to range between \$267,000 and \$275,000 based on the scope of work. The project will take between 26 and 30 weeks to deliver. Monthly maintenance of the application will remain same or be less than the legacy application.

Alternatives Considered and Reason for Rejection:

There is not an alternative that would better benefit the operations of the SBOE. Creating an additional FTE position for IT purposes, over time, will exceed the cost of replacing the legacy appeals application system.

Impact of Not Funding the Funding Issue:

Inaccurate data sent to the assessor and the Department of Revenue may result in the inappropriate assessment of taxes to the property owner.

The effect the impending failure of the current system would have on SBOE's operations would not allow the SBOE to perform its mission. If the system were to fail without a replacement system in place, the board would have to hire as many as 20 resources to manually handle the load the current system processes. If the application would fail, SBOE would spend the entire cost of the replacement application (\$300K - \$500K) in a single year with the labor to perform the business process manually.

Statutory Reference:

Arizona Revised Statutes Title 42; Chapter 16; Article 4. Specifically, the SBOE must interact with county assessors, county boards of supervisors, the Department of revenue, taxpayers and other stakeholders. The statutes allow for the creation of an electronic filing and notification system.

Equipment to be Purchased, if Applicable:

Equipment to be purchased consists software tool kits, developer's software and licenses. These items are not considered in the proposal as the services provided this agency is by annual contract to AZ DOA

ASET as well as the AZDOA enterprise software program already in place. Desktop computers were purchased in 2019 and will be compatible with the new application.

Classification of New Positions, if applicable:

The new application is to be built to allow for ease of use without requiring an IT specialist position to be created. It is anticipated the in-place resources and services will be provide by AZDOA ASET

Annualization(s):

The project is a one-time requirement. Existing budget requirements will absorb the predicted costs of maintenance and typical upgrade.

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Summary of Expenditure and Budget Request

for All Funds

Agency: State Board of Equalization	T				
Appropriated	FY 2020	FY 2021	FY 2022	FY 2022	
	Actual	Expo. Plan	Fund, issue	lotal hequest	
Cost Center/Program:					
1 State Board of Equalization	477.9	673.2	275.0	948.2	
	477.9	673.2	275.0	948.2	
Expenditure Categories					
FTE	7.0	7.0	0.0	7.0	
Personal Services	243.7	287.1	0.0	287.1	
Employee Related Expenses	84.3	79.9	0.0	79.9	
Professional and Outside Services	5.6	35.0	0.0	35.0	
Travel In-State	11.0	16.0	0.0	16.0	
Travel Out of State	0.0	5.0	0.0	5.0	
Food	0.0	0.0	0.0	0.0	
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0	
Other Operating Expenses	132.9	235.2	275.0	510.2	
Equipment	0.4	15.0	0.0	15.0	
Capital Outlay	0.0	0.0	0.0	0.0	
Debt Service	0.0	0.0	0.0	0.0	
Cost Allocation	0.0	0.0	0.0	0.0	
Transfers	0.0	0.0	0.0	0.0	
Expenditure Categories Total:	477.9	673.2	275.0	948.2	

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All dollars are presented in thousands (not FTE).

Summary of Expenditure and Budget Request

for All Funds

State Board of Equalization

Agency:

Agency Total for All Funds:

673.2

477.9

275.0

948.2

Summary of Expenditure and Budget Request for Selected Funds

State Board of Equalization Agency:

Fund: AA1000 General Fund (Appropriated)				
	FY 2020	FY 2021	FY 2022	FY 2022
	Actual	Expd. Plan	Fund. Issue	Total Request
Cost Center/Program:				
State Board of Equalization	477.9	673.2	275.0	948.2
	477.9	673.2	275.0	948.2
Expenditure Categories				
FTE	7.0	7.0	0.0	7.0
Personal Services	243.7	287.1	0.0	287.1
Employee Related Expenses	84.3	79.9	0.0	79.9
Professional and Outside Services	5.6	35.0	0.0	35.0
Travel In-State	11.0	16.0	0.0	16.0
Travel Out of State	0.0	5.0	0.0	2.0
Food	0.0	0.0	0.0	0.0
Aid to Organizations and Individuals	0.0	0.0	0.0	0.0
Other Operating Expenses	132.9	235.2	275.0	510.2
Equipment	0.4	15.0	0.0	15.0
Capital Outlay	0.0	0.0	0.0	0.0
Debt Service	0.0	0.0	0.0	0.0
Cost Allocation	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total:	477.9	673.2	275.0	948.2
Fund Total:	477.9	673.2	275.0	948.2

Summary of Expenditure and Budget Request for Selected Funds

State Board of Equalization

Agency: Fund:

Agency Total for Selected Funds

AA1000 General Fund (Appropriated)

FY 2022	Total Request	948.2
FY 2022	Fund, Issue	275.0
FY 2021	Expd. Plan	673.2
FY 2020	Actual	477.9

Program Summary of Expenditures and Budget Request

State Board of Equalization State Board of Equalization Program: Agency:

		FY 2020	FY 2021	FY 2022	FY 2022	
		Actual	Expd. Plan	Fund, Issue	Total Request	
Progr	Program Summary					
1-1	State Board of Equalization	477.9	673.2	275.0	948.2	
	Program Summary Total:	477.9	673.2	275.0	948.2	
Exper	Expenditure Categories					
0000	FTE Positions	7.0	7.0	0.0	7.0	
0009	Personal Services	243.7	287.1	0.0	287.1	
6100	Employee Related Expenses	84.3	79.9	0.0	79.9	
6200	Professional and Outside Services	5.6	35.0	0.0	35.0	
6500	Travel In-State	11.0	16.0	0.0	16.0	
0099	Travel Out of State	0.0	5.0	0.0	5.0	
9200	Food	0.0	0.0	0.0	0.0	
0089	Aid to Organizations and Individuals	0.0	0.0	0.0	0.0	
7000	Other Operating Expenses	132.9	235.2	275.0	510.2	
8000	Equipment	0.4	15.0	0.0	15.0	
8100	Capital Outlay	0.0	0.0	0.0	0.0	
8600	Debt Service	0.0	0.0	0.0	0.0	
0006	Cost Allocation	0.0	0.0	0.0	0.0	
9100	Transfers	0.0	0.0	0.0	0.0	
	Expenditure Categories Total:	477.9	673.2	275.0	948.2	
Fund	Fund Source					
Appro	Appropriated Funds					
AA10	AA1000-A General Fund (Appropriated)	477.9	673.2	275.0	948.2	
		477.9	673.2	275.0	948.2	
	Fund Source Total:	477.9	673.2	275.0	948.2	

Program Group Summary of Expenditures and Budget Request for Selected Funds

State Board of Equalization State Board of Equalization Program: Agency:

				AA1000-A General Fund (Appropriated)	AA1000-A	:pun_
Total Request	Fund. Issue T	Expd. Plan	Actual			
FY 2022	FY 2022	FY 2021	FY 2020			

Proc	Program Expenditures				
	COST CENTER/PROGRAM BUDGET UNIT				
7	State Board of Equalization		477.9	673.2	275.0
		Total	477.9	673.2	275.0
App	Appropriated Funding				
Expe	Expenditure Categories				
	FTE Positions		7.0	7.0	0.0
	Personal Services		243.7	287.1	0.0

948.2

	Total	477.9	673.2	275.0	948.2
Appropriated Funding					
Expenditure Categories					
FTE Positions		7.0	7.0	0.0	7.0
Personal Services		243.7	287.1	0.0	287.1
Employee Related Expenses		84.3	79.9	0.0	79.9
Professional and Outside Services		2.6	35.0	0.0	35.0
Travel In-State		11.0	16.0	0.0	16.0
Travel Out of State		0.0	5.0	0.0	2.0
Food		0.0	0.0	0.0	0.0
Aid to Organizations and Individuals		0.0	0.0	0.0	0.0
Other Operating Expenses		132.9	235.2	275.0	510.2
Equipment		0.4	15.0	0.0	15.0
Capital Outlay		0.0	0.0	0.0	0.0
Debt Service		0.0	0.0	0.0	0.0
Cost Allocation		0.0	0.0	0.0	0.0
Transfers		0.0	0.0	0.0	0.0
Expenditure Categories Total:		477.9	673.2	275.0	948.2
Fund AA1000-A Total:		477.9	673.2	275.0	948.2
Program 1 Total:		477.9	673.2	275.0	948.2

Program Budget Unit Summary of Expenditures and Budget Request for All Funds

tate Board of Equalization
itate Board of Equalization

Expenditure Categories 0000 FTE 6000 Personal Services 6100 Employee Related Expenses 6200 Professional and Outside Services 6200 Travel In-State 6600 Travel Out of State 6700 Food 6800 Aid to Organizations and Individuals 7000 Other Operating Expenses 8000 Equipment 8100 Capital Outlay 8600 Debt Service 9000 Cost Allocation 9100 Transfers	Actual			LACE
PETE Personal Services Employee Relate Professional and Travel In-State Travel Out of Sta Food Aid to Organizati Other Operating Equipment Capital Outlay Debt Service Cost Allocation Transfers		Expd. Plan	Fund, Issue	Total Request
Personal Service Employee Relate Professional and Travel In-State Travel Out of Sta Food Aid to Organizati Otther Operating Equipment Capital Outlay Debt Service Cost Allocation Transfers	7.0	7.0	0.0	7.0
Employee Relate Professional and Travel In-State Travel Out of Sta Food Aid to Organizati Other Operating Equipment Capital Outlay Debt Service Cost Allocation Transfers	243.7	287.1	0.0	287.1
Professional and Travel In-State Travel Out of Sta Food Aid to Organizati Other Operating Equipment Capital Outlay Debt Service Cost Allocation Transfers	84.3	79.9	0.0	79.9
Travel In-State Travel Out of Sta Food Aid to Organizati Other Operating Equipment Capital Outlay Debt Service Cost Allocation Transfers	2.6	35.0	0.0	35.0
Travel Out of Sta Food Aid to Organizati Other Operating Equipment Capital Outlay Debt Service Cost Allocation Transfers	11.0	16.0	0.0	16.0
Food Aid to Organizati Other Operating Equipment Capital Outlay Debt Service Cost Allocation Transfers	0.0	5.0	0.0	5.0
Aid to Organizati Other Operating Equipment Capital Outlay Debt Service Cost Allocation Transfers	0.0	0.0	0.0	0.0
Other Operating Equipment Capital Outlay Debt Service Cost Allocation Transfers	0.0	0.0	0.0	0.0
Equipment Capital Outlay Debt Service Cost Allocation Transfers	132.9	235.2	275.0	510.2
Capital Outlay Debt Service Cost Allocation Transfers	0.4	15.0	0.0	15.0
Debt Service Cost Allocation Transfers	0.0	0.0	0.0	0.0
Cost Allocation Transfers	0.0	0.0	0.0	0.0
Transfers	0.0	0.0	0.0	0.0
Expenditure Categories Total	0.0	0.0	0.0	0.0
	al: 477.9	673.2	275.0	948.2
Fund Source				
Appropriated Funds				
AA1000-A General Fund (Appropriated)	477.9	673.2	275.0	948.2
	477.9	673.2	275.0	948.2
Fund Source Total:	477.9	673.2	275.0	948.2

Program Budget Unit Summary of Expenditures and Budget Request for Selected Funds

Agency:	State Board of Equalization					
		FY 2020	FY 2021	FY 2022	FY 2022	
		Actual	Expd. Plan	Fund. Issue	Total Request	
Program:	State Board of Equalization			THE PROPERTY OF THE PARTY OF TH		
Fund:	AA1000-A General Fund					
Appropriated	ated					
0000	FTE	7.0	7.0	0.0	7.0	
0009	Personal Services	243.7	287.1	0.0	287.1	
6100	Employee Related Expenses	84.3		0.0	79.9	
6200	Professional and Outside Services	5.6			35.0	
9200	Travel In-State	11.0		0.0	16.0	
0099	Travel Out of State	0.0	5.0			
0029	Food	0.0	0.0	0.0	0.0	
0089	Aid to Organizations and Individuals	0.0	0.0			
7000	Other Operating Expenses	132.9	235.2	275.0		
8000	Equipment	0.4	15.0	0.0	15.0	
8100	Capital Outlay	0.0	0.0	0.0		
8600	Debt Service	0.0	0.0	0.0	0.0	

0.0

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9000 Cost Allocation 9100 Transfers

Appropriated Total:

Fund Total:

948.2 948.2 948.2

275.0 275.0 275.0

673.2

477.9 477.9 477.9

673.2 673.2

Program Total For Selected Funds:

	State Board of Equalization		
Program:	Carlo Son W. Equation VII	EV 0000	EV 2024
		FY 2020 Actual	FY 2021 Expd. Pla
		7.0	7.0
FTE	Expenditure Category Total	7.0	7.0
ppropriated			
5.53	neral Fund (Appropriated)	7.0	7.0
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		7.0	7.0
	Fund Source Total	7.0	7.0
	- 4	4000	007.4
Personal Servi		189.3	287.1
Boards and Co		<u>54.4</u> 243.7	0.0 287.1
	Expenditure Category Total	243.7	201.1
ppropriated	I Found (Annuanyinted)	243.7	287.1
AA1000-A Ge	neral Fund (Appropriated)		
	F 18	243.7	287.1
	Fund Source Total	243.7	287.1
Employee Rela	ated Expenses	84.3	79.9
Employee Ken	Expenditure Category Total	84.3	79.9
ppropriated			
	neral Fund (Appropriated)	84.3	79.9
		84.3	79.9
	Front Corner Total		
	Fund Source Total	84.3	79.9
Professional a		84.3	
	nd Outside Services	84.3 0.0	
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External Prof/ External Inves	nd Outside Services Outside Serv Budg And Appn stment Services	0.0	
External Prof/ External Investorial Other External	nd Outside Services Outside Serv Budg And Appn stment Services I Financial Services	0.0 0.0	
External Prof/ External Inves Other External Attorney General	nd Outside Services Outside Serv Budg And Appn stment Services I Financial Services eral Legal Services	0.0 0.0 0.0	
External Prof/ External Inves Other Externa Attorney Gene External Lega	nd Outside Services Outside Serv Budg And Appn stment Services I Financial Services eral Legal Services I Services	0.0 0.0 0.0 0.0	
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External Prof/ External Invest Other External Attorney Gene External Lega External Engir External Engir Other Design Temporary Ag Hospital Servi	nd Outside Services Outside Serv Budg And Appn stment Services I Financial Services eral Legal Services I Services neer/Architect Cost - Exp neer/Architect Cost- Cap gency Services	0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0	
External Prof/ External Investorment Investo	nd Outside Services Outside Serv Budg And Appn stment Services I Financial Services eral Legal Services I Services neer/Architect Cost - Exp neer/Architect Cost- Cap gency Services ces Services	0.0 0.0 0.0 0.0 0.0 0.0 0.0 5.2	
External Prof/ External Invest Other External Attorney Gene External Legal External Engin External Engin Other Design Temporary Ag Hospital Servi Other Medical Institutional C	nd Outside Services Outside Serv Budg And Appn stment Services I Financial Services eral Legal Services I Services neer/Architect Cost - Exp neer/Architect Cost- Cap gency Services ces Services Services	0.0 0.0 0.0 0.0 0.0 0.0 0.0 5.2 0.0	
External Prof/ External Investorment Investo	nd Outside Services Outside Serv Budg And Appn stment Services I Financial Services eral Legal Services I Services neer/Architect Cost - Exp neer/Architect Cost- Cap gency Services ces Services Ces Cer Care Care Carraining	0.0 0.0 0.0 0.0 0.0 0.0 0.0 5.2 0.0 0.0	
External Prof/ External Invest Other External Attorney Gene External Lega External Engir Other Design Temporary Ag Hospital Servi Other Medical Institutional C Education And Vendor Trave	nd Outside Services Outside Serv Budg And Appn stment Services I Financial Services eral Legal Services I Services neer/Architect Cost - Exp neer/Architect Cost- Cap gency Services ces Services Care d Training	0.0 0.0 0.0 0.0 0.0 0.0 0.0 5.2 0.0 0.0	
External Prof/ External Invest Other External Attorney Gene External Lega External Engine Other Design Temporary Agenesial Service Other Medical Institutional Control Education And Vendor Trave Professional Service Other Service Other Medical Institutional Control Professional Service Other Pr	nd Outside Services Outside Serv Budg And Appn stment Services I Financial Services eral Legal Services I Services Deer/Architect Cost - Exp Deer/Architect Cost- Cap gency Services Ces Services Ces Cer Care Care Care Care Care Care Care	0.0 0.0 0.0 0.0 0.0 0.0 0.0 5.2 0.0 0.0 0.0	
External Prof/ External Invest Other External Attorney Gene External Lega External Engin Other Design Temporary Action Medical Institutional Control Education And Vendor Trave Professional & Vendor Trave	nd Outside Services Outside Serv Budg And Appn stment Services I Financial Services eral Legal Services I Services neer/Architect Cost - Exp neer/Architect Cost- Cap gency Services ces Services Care d Training I K Outside Services Excluded from Cost Alloca I - Non Reportable	0.0 0.0 0.0 0.0 0.0 0.0 0.0 5.2 0.0 0.0 0.0 0.0	
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Program:	State Board of Equalization	in almost annie pro- dans pro-	and the state of t
		FY 2020 Actual	FY 2021 Expd. Pla
	Expenditure Category Total	5.6	35.0
Appropriated	. =	F.6	35.0
AA1000-A Ge	neral Fund (Appropriated)	5.6 5.6	35.0
	Fund Source Total	5.6	35.0
Travel In-Stat	e e	11.0	16.0
	Expenditure Category Total	11.0	16.0
Appropriated	Court Found (Amenagements d)	11.0	16.0
AA1000-A Ge	neral Fund (Appropriated)	11.0	16.0
	Fund Source Total	11.0	16.0
- 10.4.4	Chata	0.0	5.0
Travel Out of	Expenditure Category Total	0.0	5.0
Appropriated	eneral Fund (Appropriated)	0.0	5.0
AATUUU-A GE	arieran runu (Appropriated)	0.0	5.0
	Fund Source Total	0.0	5.0
Food		0.0	0.0
roou	Expenditure Category Total	0.0	0.0
		0.0	0.0
Aid to Organi	zations and Individuals Expenditure Category Total	0.0	0.0 0.0
	and the second state of th		
Other Operat	ing Expenses		235.2
	ing Expenditures Budg Approp	0.0	
	ing Expenditures Excluded from Cost Allocati	0.0	
	ment Charges To State Agency	6.6	
	ment Deductible - Indemnity	0.0	
	ment Deductible - Legal	0.0	
TOTAL VERSION OF THE PROPERTY OF THE PARTY O	ment Deductible - Medical	0.0	
	ment Deductible - Other	0.0	
	n Physical-Taxable- Self Ins	0.0	
Gross Procee	ds Payments To Attorneys	0.0	
	lity- Non-Taxable- Self Ins	0.0	
	ractice - Self-Insured	0.0	
	iability - Self Insured	0.0	
	erty Damage - Self- Insured	0.0	
	Physical Damage-Self Insured	0.0	
TO THE STREET STREET,	rance Premiums	0.0	
	urance Premiums	0.0	
Workers Con	npensation Benefit Payments	0.0	
Self Insurance	ce - Administrative Fees	0.0	
Self Insurance	ce - Premiums	0.0	
Self Insurance	te - Claim Payments	0.0	
Self Insurance	ce - Pharmacy Claims	0.0	
	c On Altcs	0.0	

Agency: State Board of Equalization

Program: State Board of Equalization

Cother Insurance-Related Charges 0.0	Program:	State Board of Equalization	oracid any place of the day of the land of the day as the second	and the second second second second
Other Insurance-Related Charges 0.0 Internal Service Data Proce Pc/Lan 0.0 External Programming-Bindframe/Legacy 0.0 External Programming-Pc/Lan/Serv/Web 0.0 External Programming-Pc/Lan/Serv/Web 0.0 Othr External Data Proce-Pc/Lan/Serv/Web 6.7 Pmt for AFIS Development & Usage 0.4 Internal Service Telecommunications 0.0 External Telecom Long Distance-In-State 5.9 External Telecom Long Distance-Out-State 0.0 Chher External Telecommunications Service 0.0 Electricity 0.0 Sanitation Waste Disposal 0.0 Water 0.0 Gas And Fuel Oil For Buildings 0.0 Other Utilities 0.0 Building Rent Charges To State Agencies 0.0 Priv Lease To Own Bid Rent Chrgs To Agy 0.0 Cert Of Part Bid Rent Chrgs To Agy 92.8 Rental of Cand And Buildings 0.0 Rental of Cand And Buildings 0.0 Rental of Cand And Buildings 0.0 Rental of Chre Machinery And Equipment 0.6 <th>اللح الله وعود منطقيها ما ما المنظمة المناس مياني منظم المنظمة المناس المنظمة المنظمة المنظمة المنظمة المنظمة</th> <th>der der State der St</th> <th></th> <th></th>	اللح الله وعود منطقيها ما ما المنظمة المناس مياني منظم المنظمة المناس المنظمة المنظمة المنظمة المنظمة المنظمة	der der State der St		
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Rpr And Maint Supplies-Not Auto Or Build 0.0 Repair And Maintenance Supplies-Building 0.0		20 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1		
Repair And Maintenance Supplies-Building 0.0				
Repair Mile Flames				
Other Operating Supplies 0.0	30			
	Other Operatin	g Supplies	0.0	

Agency: State Board of Equalization

Program: State Board of Equalization

Program: State Board of Equalization	and the second s	
	FY 2020	FY 2021
	Actual	Expd. Plan
Publications	0.0	
Aggregate Withheld Or Paid Commissions	0.0	
Lottery Prizes	0.0	
Lottery Distribution Costs	0.0	
Material for Further Processing	0.0	
Other Resale Supplies	0.0	
Loss On Sales Of Capital Assets	0.0	
Loss on Sales of Investments	0.0	
Employee Tuition Reimbursement-Graduate	0.0	
Employee Tuition Reimb Under-Grad/Other	0.0	
Conference Registration-Attendance Fees	2.6	
Other Education And Training Costs	0.0	
Advertising	0.0	
Sponsorships	0.0	
Internal Printing	0.0	
External Printing	0.0	
Photography	0.0	
Postage And Delivery	2.7	
Document shredding and Destruction Services	0.1	
Translation and Sign Language Services	0.0	
Distribution To State Universities	0.0	
Other Intrastate Distributions	0.0	
Awards	0.0	
Entertainment And Promotional Items	0.0	
Dues	0.4	
Books- Subscriptions And Publications	0.0	
Costs For Digital Image Or Microfilm	0.0	
Revolving Fund Advances	0.0	
Credit Card Fees Over Approved Limit	0.0	
Relief Bill Expenditures	0.0	
Surplus Property Distr To State Agencies	0.0	
Security Services	0.0	
Judgments - Damages	0.0	
ICA Payments to Claimants Confidential	0.0	
Jdgmnt-Confidential Restitution To Indiv	0.0	
Judgments - Non-Confidential Restitution	0.0	
Judgments - Punitive And Compensatory	0.0	
Pmts Made to Resolve/Disputes/Avoid Costs of Litigation	0.0	
Pmts For Contracted State Inmate Labor	0.0	
Payments To State Inmates	0.0	
Bad Debt Expense	0.0	
Interview Expense	0.0	
Employee Relocations-Nontaxable	0.0	
Employee Relocations-Taxable	0.0	
Non-Confidential Invest/Legal/Law Enf	0.0	
Conf/Sensitive Invest/Legal/Undercover	0.0	
Fingerprinting, Background Checks, Etc.	0.0	
Other Miscellaneous Operating	0.0	

Agency:	State Board of Equalization	or other is a second to done to be a second desired the a	Manager programme and the second second
Program:	State Board of Equalization	e de description de district de	للغة المتنافض ووالمتاثث المسارات المساورة
		FY 2020 Actual	FY 2021 Expd. Plai
	Expenditure Category Total	132.9	235.2
Appropriated	neral Fund (Annyanyiatad)	132.9	235.2
AA1000-A Ger	neral Fund (Appropriated)	132.9	235.2
	Fund Source Total	132.9	235.2
Current Year E	expenditures		15.0
	nent Budget And Approp	0.0	
Vehicles Capita		0.0	
Vehicles Capita		0.0	
Furniture Capi		0.0	
	orks Of Art & Hist Treas/Coll Capital Purcha	0.0	
	ks Of Art & Hist Treas/Coll Cap Purchase	0.0	
Furniture Capi		0.0	
Computer Equ	ipment Capital Purchase	0.0	
Computer Equ	ipment Capital Lease	0.0	
Telecommunic	ation Equip-Capital Purchase	0.0	
Telecommunic	ation Equip-Capital Lease	0.0	
Other Equipme	ent Capital Purchase	0.0	
Other Equipme	ent Capital Leases	0.0	
Purchased Or	Licensed Software-Website	0.0	
Internally Gen	erated Software-Website	0.0	
Development	in Progress	0.0	
Right-Of-Way/	Easement/Extraction Rights	0.0	
Oth Int Assets	purchased, licensed or internally generate	0.0	
Other intangib	ole assets acquired by capital lease	0.0	
Other Capital	Asset Purchases	0.0	
	provement-Capital Purchase	0.0	
Other Capital		0.0	
and attended to constant of the	quip Budget And Approp	0.0	
COLUMN MARCON, CARROLL AND ADMINISTRAL TO A STATE OF THE	Capital Purchase	0.0	
	Capital Leases	0.0	•
	-Capital Purchase	0.4	
Works Of Art	And Hist Treas-Non Capital	0.0	
Furniture Non	-Capital Leases	0.0	
	uipment Non-Capital Purchase	0.0	
	uipment Non-Capital Lease	0.0	
	uip Non-Capital Purchase	0.0	
	uip Non-Capital Leases	0.0	
	ent Non-Capital Purchase	0.0	
	-Capital Purchase	0.0	
MARCO SOCIETA AND RESISTANCE STATE OF THE SECOND	ent Non-Capital Lease	0.0	
	Licensed Software/Website	0.0	
	nerated Software/Website	0.0	
LICENSES AN		0.0	
	/Easement/Extraction Exp	0.0	
	ble Assets - Purchased, Licensed or Internall	0.0	
	oftware/Web By Capital Lease	0.0	
	ble Assets Acquired by Capital Lease	0.0	
	ived Tangible Assets to be Expenses	0.0	
	quipment Excluded from Cost Allocation	0.0	

Agency:	\$	State Board of Equalization		فالمحاصل فالمراكي والاستناسات في الروان	Administration of the State of the
Program:		State Board of Equalization			
a de la desta de la companya de la c				FY 2020 Actual	FY 2021 Expd. Plan
		Expenditure Category Tota	I	0.4	15.0
Appropriated					
AA1000-A G	eneral F	und (Appropriated)		0.4	15.0
				0.4	15.0
		Fund Source Total		0.4	15.0
Capital Outla	av.			0.0	0.0
Capital Gall	,	Expenditure Category Tota	I	0.0	0.0
Debt Service	1			0.0	0.0
DCDC DO. TIO		Expenditure Category Tota		0.0	0.0
Cost Allocati	on			0.0	0.0
COSC PRIOGRA		Expenditure Category Tota	I	0.0	0.0
Transfers				0.0	0.0
Tansicio		Expenditure Category Tota	I	0.0	0.0
Employee Re		t Coverage	FTE	Persona Services	
Retirement Sy		at Contam	7.0	287.	
Arizona State I	Retireme	in System	7.0	201.	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Combined Re	gular & m of \$1	Elected Positions At/Above			
10001	onal vices	FTE's not eligible for Health, Dental & Life			
Talenta Company	0.0	0.0			

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Administrative Costs

Agency:	State Board of Equalization		and the state of t
Administrative Costs	Summary		
	Common Administrative Area	FY 2021	
	Personal Services	15.0	
	ERE	5.0	
	All Other	10.0	
	Administrative Costs Total:	30.0	
Administrative Cost	/ Total Expenditure Ratio	Request	Admin %
	FY 2021	948.2	3.2%

BUDDIES Feedback Survey

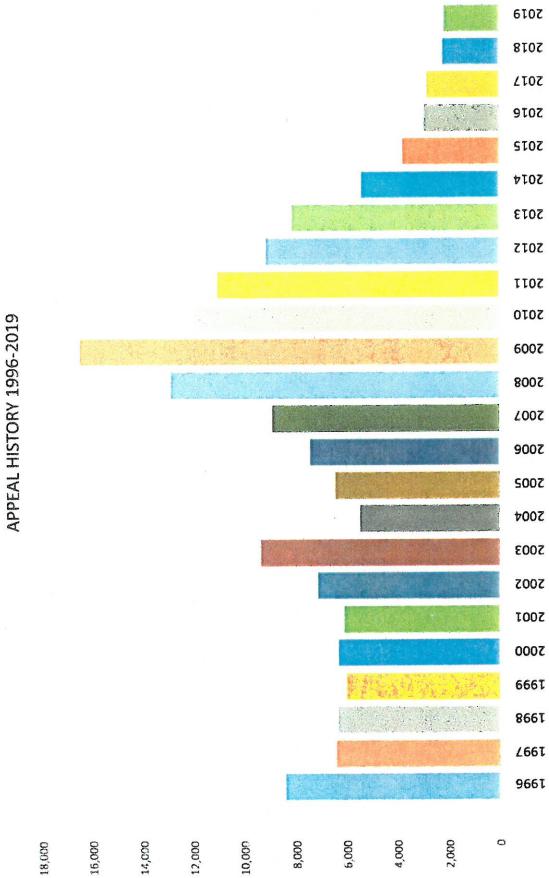
How many hours do you est	timate your agency spent entering data into and submitting BUDDIES?	4 Hour
What version of Microsoft C	Office or Google did you use to prepare and submit BUDDIES?	Office 2013
Did you use Adobe Pro to c	ompile your Budget Submission?	No
Did you use any other softw	rare to prepare for or complete your Budget Submission PDF?	
No		a description
What specific improvement	s would you like to see in BUDDIES next year?	
IN days training	the second secon	
More training.		
More training.		
More training.		
wore training.		
wore training.		
More training.		



APPEAL HISTORY 1996-2019

	т				———Т	——т					-0-11	# CTV!
COUNTY	02	07	80	09	10	11	12	13	15	DOR	TOTAL	# CTY's
YEAR												
1996		5,414	1		3,006	3				13	8,437	5
1997		3,675	191		2,568					7	6,441	4
1998		3,604	172		2,276	82		213		17	6,364	6
1999	2	3,494	152		2,057	169		119		40	6,033	7
2000		3,682	77		2,402	45		112		11	6,329	6
2001		3,743	93		2,094	39		133		8	6,110	6
2002		3,853	101		2,810	95		257		27	7,143	6
2003		6,888	103		2,023	42		272		45	9,373	6
2004		3,490	88		1,654	40		187		15	5,474	6
2005		4,286	37		1,953	24		156		2	6,458	6
2006		4,670	51		2,456	108		139		16	7,440	6
2007		5,802	197	26	2,315	266		263	42	9	8,920	8
2008		9,045	243	23	2,591	483		493	27	16	12,921	8
2009		12,134	360		3,085	468		397		30	16,474	6
2010		8,328	361		2,673	271		317		18	11,968	6
2011		7,275	279		3,250	263				11	11,078	5
2012		5,913	177		2,858	223	25			6	9,202	6
2013		5,104	198		2,530	99	48	199		10	8,188	7
2014		3,109	107		1,892	157	28	133		4	5,430	7
2015		2,131	81		1,235	121	20	213		11	3,812	7
2016		1,420	69		1,255	97	29	61		5	2,936	7
2017		1,034	41		1,657	71	11	61		1	2,876	7
2018		847	60		1,194	77	16	37		0	2,231	6
2019	50	722	49	8	1,270	33	8	38		6	2,184	
TOTALS	52	109,663	3,288	57	53,104	3,276	185	3,800	69	328	173,822	

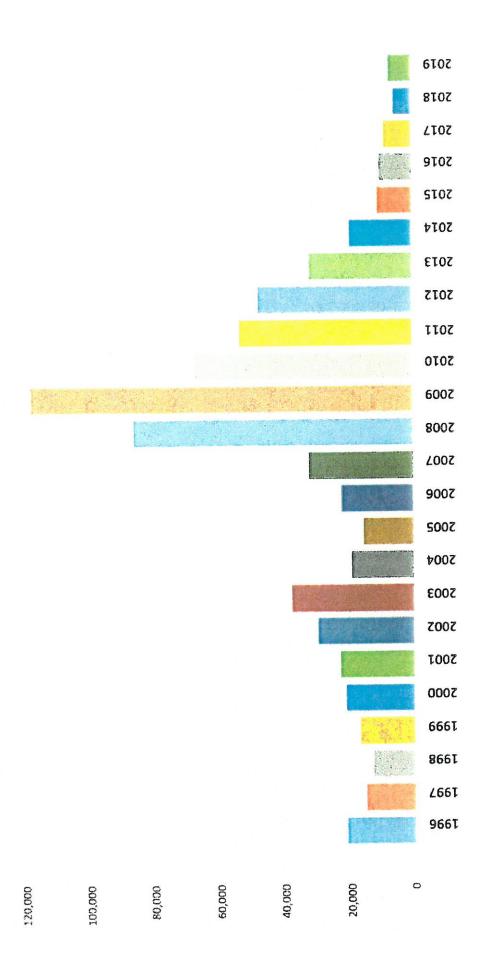






PARCEL HISTORY 1996 - 2019

COUNTY	02	07	08	09	10	11	12	13	15	DOR	TOTAL	# CTY's
YEAR												
1996		15,013	15		5,972	3				18	21,021	5
1997		8,763	409	10	5,947					8	15,127	4
1998		7,679	353		4,284	125		402		23	12,866	6
1999	2	10,945	367		4,389	604		450		40	16,797	7
2000		16,133	96		4,504	48		259		11	21,051	6
2001		18,124	139		3,822	210		463		8	22,766	6
2002		21,429	1,007		5,459	1,307		351		27	29,580	6
2003		29,476	320		5,464	75		2,037		45	37,417	6
2004		14,403	185		3,289	58		1,154		15	19,104	6
2005		10,871	81		4,283	86		215		2	15,538	6
2006		14,642	106		4,684	2,246		305		16	21,999	6
2007		24,762	481	31	4,813	1,343		610	50	9	32,099	8
2008		59,887	715	41	11,331	12,270		1,880	35	16	86,175	8
2009		85,749	1,442		13,045	15,357		1,980		30	117,603	6
2010		47,106	1,216		11,800	5,589		1,457		18	67,186	6
2011		31,831	759		13,537	7,280				11	53,418	5
2012		26,483	673		10,571	9,949	31			6	47,713	6
2013		18,619	910		8,019	3,015	52	1,115		10	31,740	7
2014		9,776	216		5,400	3,008	506	465		4	19,375	7
2015		5,327	129		2,518	2,241	20	638		11	10,884	7
2016		3,334	130		4,098	2,297	123	185		5	10,172	7
2017		3,184	73		4,531	793	11	118		1	8,711	7
2018		1,662	110		2,585	938	18	59			5,372	6
2019	121	1,747	257	8	4,008	714	10	184		6	7,055	9
TOTALS	123	486,945	10,189	80	148,353	69,556	771	14,327	85	340	730,769	



State of Arizona Budget Request

State Agency

State Board of Equalization

A.R.S. Citation: A.R.S. 42-16152 et al.

FY 2022 Total Budget

Fund. Issue

FY 2021 Approp

FY 2022

948.2

275.0

673.2

Total Amount Requested:

General Fund

Governor DUCEY:

This and the accompanying budget schedules, statements and explanatory information constitute the operating budget request for this agency for Fiscal Year 2022.

To the best of my knowledge all statements and explanations contained in the estimates submitted are true and correct.

Agency Head: George Shook

Interim Chairman

Title:

CONTROL OF PORT

(signature)

Phone: (602) 364-1611

Prepared By: George Shook

Email Address: gshook@sboe.state.az.us

Date Prepared: Friday, August 30, 2019

948.2

275.0

673.2

Total:

EQA 0.0

Agency Summary

STATE BOARD OF EQUALIZATION

George Shook, Acting Chairman State Board of Equalization (602) 364-1601

A.R.S. §§ 42-16151 et al.

Mission:

To provide an independent appeal process for taxpayers, county assessors, and the Arizona Department of Revenue in disputes relating to the valuation and classification of property for ad valorem tax purposes. Consistent with this responsibility, the Board provides a venue for non-judicial hearings in which due process of law is afforded to taxpayers in matters concerning the valuation and classification of their respective properties.

The State Board of Equalization is comprised of 41 members: 21 (including the chairman) appointed by the Governor and 10 each from Maricopa and Pima counties (appointed by the boards of supervisors of those counties). The Board of Equalization's jurisdiction is primarily over locally assessed real and personal property in Maricopa and Pima counties. Under A.R.S. § 42-14001 et al., the Board's authority extends to centrally assessed property statewide. By statute, the Board also can provide hearing officer services for outlying counties; currently, the Board provides services to Cochise, Mohave, Pinal, Santa Cruz, and Yavapai counties.

Goal 1

To build a custom computer software application for automation of the appeals filing system. To obtain the required hardware and interface devices to handle the greatly increased demands caused by changes in the assessors', Arizona Department of Administration ASET, and State of Arizona IT security requirements. The objective is to automate tasks manually performed and reduce margins of error in data processing and dissemination. To continue the growth in electronic filing and transmittal of statement of changes made to the valuation of any property in Maricopa or Pima County. This effort will also expand the Board's electronic capabilities to integrate the "client" counties (currently Cochise, Mohave, Pinal, Santa Cruz and Yavapai Counties) into the appeals application.

Objective: 1 FY2020: Review business rules associated with the implementation of the SQL appeals application. Perform cost analysis and statement of work.

FY2021: Develop relational database with the non-mandated counties. The relational database will allow the Board to efficiently and economically provide hearing officer sertvices and appeals administration services to client counties.

FY2022: Coordinate with Maricopa and Pima counties' IT departments for data integration. The Board is statutorily mandated to conduct the appeal hearings for these two counties. Maricopa and Pima counties push appeal data to the Board and desire for the Board to push Board decision back to the county in a fully integrated software application.

Identify the need-based components	90	100	100	
Performance Measures	Actual	Estimate	Estimate	
	FY 2020	FY 2021	FY 2022	

of the Information Technology requirements and the dynamic Information Security upgrades and enhancements. Measure as a percentage of completion.

Coordination with Maricopa County and Pima County IT departments.

Explanation: Goal 2

To maintain sufficient funding in order for the State Board of Equalization to be prepared for annual changes in caseloads. This will also ensure that the SBOE is able to adequately staff all hearings in Maricopa and Pima Counties and meet statutory deadlines.

Objective: 1 FY2020: Because of legislation enacted in 2015 the number of property valuation and legal classification appeals filed to the Board declined from an average of 9,000 per year to less than 5,000 in 2019. Proposition 117 lowered the amount of increase in limited property valuation to 5% and this change directly affected assessed valuation and ultimately revenue from property taxes. Reduced revenue from taxes will ultimately lead to a change in tax rates for taxing authorities. If this happens, the number of appeals will increase.

> FY2021: Prior years' legislation will affect the volume of property valuation and classification appeals. As a result, property owners and taxpayers will challenge property valuation and legal classification that result in increased

FY2022: The cost per appeal of property valuation and legal classification will change based on budget allocations. The cost per appeal based on parcel count captures the workload of the Board more accurately. (See explanations.)

Performance Measu	res	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
Cost per appeal (in de		72	63	61
Explanation:	Board member	er compensation	is included in	the cost per appeal.
Appeals received		2,184	2,900	2500
Explanation:	Petitions rece	lved by the SBO	E may contain	multiple parcels.

To improve efficiencies of agency operations through Goal 3 networking and personnel training.

Objective: 1 FY2020: The Board maintained a concerted effort to control office efficiency. Through diligent networking with all stakeholders, the Board anticipated and resolved many issues that had positive and negative impacts on the agency budget.

FY2021: The Board will continue to maintain a concerted effort to control office efficiency. The Board networks with all stakeholders to resolve the many issues that have negative impacts on the agency's budget. As the Board knows additional requirements, and changes in IT security compliances will affect the budget. Vacancy savings and the lessor volume of appeals will absorb additional costs.

FY2022: The Board will employ temporary staffing to accomplish non-technical functions and operational requirements. Future legislation may change appeal deadlines thereby requiring changes in staff positions or outsourcing some work activities

Performance Measures	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate	
Enhance training for staff members. This performance measure is for the percentage of staff members who	75	100	100	

have completed training.

Create a public awareness initiative to educate potential filers. Explanation:

Objective: 2 FY2020: Obtain funding for replacement of appeals sytem.

FY2021: Build custom software application for the SBOE appeals program. Update IT security protection through purchase and deployment of the latest software

FY2022: Update IT security protection through purchase and deployment of the latest software and hardware.

Actual	Estimate	Estimate	
15	100	100	
	Actual	Actual Estimate	Actual Estimate Estimate

is imperative to maintain the current level of funding. This measure is a percent of completion.

Explanation:

Maintain existing funding.

To Complete the processing of the Booard's rules. Goal 4

Objective: 1 FY2020: Currently updating rules to comply with GRRC and AG requirements. FY2021: Maintain rules submittal timeline. Rules are currently being vetted by appropriate agencies for approval.

FY2022: Complete the rules approval process and implementation.

Performance Measures	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate	
An exception to the Governor's morartorem for 2020 was reuqested, however the time had expired for the Notice of Proposed Rulemaking. A	75	100	100	

new docket opening has been completed. The Board will continue to seek input for modifications to expired rules. This performance measure is a percentage of the project completion.

Goal 5 To obtain legislation that will reduce the number of unnecessary appeals.

Objective: 1 FY2020: Closely monitor legislative changes and impacts to the Board's fiscal requirements.

FY2021: Work with stakeholders to develop a simplified appeals process to comply with existing and future legislative calendars.

FY2022: Seek legislation to provide definitive interpretation of the various statutes.

2020 - 2022 ARIZONA MASTER LIST OF STATE GOVERNMENT PROGRAMS

Performance Measures	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate	
Become fully involved with all stakeholders in the appeal process. The stakeholders are the legislative body, which makes changes to the Arizona Revised Statutes, the Department of Revenue that provides guidelipse and implementing	50	100	100	

guidelines and implementing instructions for new legislation, County Assessors, County Boards of Supervisors and property owners who are the taxpayers. This performance measure is outcome of efforts employed.

Explanation:

Work with Department of Revenue and legislators.

AGENCY SUMMARY

Program:

EOA

0.0

STATE BOARD OF EQUALIZATION

Director:

George Shook, Acting Chairman

Phone:

State Board of Equalization (602) 364-1601

Statute:

A.R.S. §§ 42-16151 et al.

Mission:

To provide an independent appeal process for taxpayers, county assessors, and the Arizona Department of Revenue in disputes relating to the valuation and classification of property for ad valorem tax purposes. Consistent with this responsibility, the Board provides a venue for non-judicial hearings in which due process of law is afforded to taxpayers in matters concerning the valuation and classification of their respective properties.

Description:

The State Board of Equalization is comprised of 41 members: 21 (including the chairman) appointed by the Governor and 10 each from Maricopa and Pima counties (appointed by the boards of supervisors of those counties). The Board of Equalization's jurisdiction is primarily over locally assessed real and personal property in Maricopa and Pima counties. Under A.R.S. § 42-14001 et al., the Board's authority extends to centrally assessed property statewide. By statute, the Board also can provide hearing officer services for outlying counties; currently, the Board provides services to Cochise, Mohave, Pinal, Santa Cruz, and Yavapai counties.

•	Goa	

To build a custom computer software application for automation of the appeals filing system. To obtain the required hardware and interface devices to handle the greatly increased demands caused by changes in the assessors', Arizona Department of Administration ASET, and State of Arizona IT security requirements. The objective is to automate tasks manually performed and reduce margins of error in data processing and dissemination. To continue the growth in electronic filing and transmittal of statement of changes made to the valuation of any property in Maricopa or Pima County. This effort will also expand the Board's electronic capabilities to integrate the "client" counties (currently Cochise, Mohave, Pinal, Santa Cruz and Yavapai Counties) into the appeals application.

Objectives:

- 1 2020 Obj: Review business rules associated with the implementation of the SQL appeals application. Perform cost analysis and statement of work.
 - 2021 Obj: Develop relational database with the non-mandated counties. The relational database will allow the Board to efficiently and economically provide hearing officer sertvices and appeals administration services to client counties.
 - 2022 Obj: Coordinate with Maricopa and Pima counties' IT departments for data integration. The Board is statutorily mandated to conduct the appeal hearings for these two counties. Maricopa and Pima counties push appeal data to the Board and

desire for the Board to push Board decision back to the county in a fully integrated software application.

Performance Measures:

М	Budget	Typ	e	Actual	Estimate	Actual	Estimate	Estimate
1 🗸			Identify the need-based components of the Information Technology requirements and the dynamic Information Security upgrades and enhancements. Measure as a percentage of completion.	90	100	90	100	100

Identify IT requirements to include software, hardware and Information Security requirements. In FY 2016 focus was on transition of data and data compatibility. FY 2017 encompassed software development, deployment and testing. A 2019 goal of 100% migration to the Cloud has been established and incorporated compliance with new security requirements.

0

2		OC	Obtain funding for Π Build Project. Measure as a
			percentage of completion.

Obtain fulfully for 11 build Project. Measure as a
percentage of completion.
Draft PIJ has been completed at beginning of FY20.

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	-			

60

60

FY 2019 FY 2020 FY 2020 FY 2021

100

100

Goal:

To maintain sufficient funding in order for the State Board of Equalization to be prepared for annual changes in caseloads. This will also ensure that the SBOE is able to adequately staff all hearings in Maricopa and Pima Counties and meet statutory deadlines.

Objectives:

1 2020 Obj: Because of legislation enacted in 2015 the number of property valuation and legal classification appeals filed to the Board declined from an average of 9,000 per year to less than 5,000 in 2019. Proposition 117 lowered the amount of increase in limited property valuation to 5% and this change directly affected assessed valuation and ultimately revenue from property taxes. Reduced revenue from taxes will ultimately lead to a change in tax rates for taxing authorities. If this happens, the number of appeals will increase.

2021 Obj: Prior years' legislation will affect the volume of property valuation and classification appeals. As a result, property owners and taxpayers will challenge property valuation and legal classification that result in increased taxes.

2022 Obj. The cost per appeal of property valuation and legal classification will change based on budget allocations. The cost per appeal based on parcel count captures the workload of the Board more accurately. (See explanations.)

Performance Measures:

AAI Dudget Tune

IVIL	Budget	Type	3
V	✓	EF	Cost per appeal (in dollars)

FY 2022 FY 2020 FY 2021 FY 2019 FY 2020 Estimate Estimate Estimate Actual Actual 63 61 72 81 63

Board Member compensation (A.R.S. 42-16153) is included in the cost per appeal. The cost per appeal is magnified by the number of parcels in each appeal. Many appeals will include multiple parcels. The historical numbers represent cost per appeal and not he cost per parcel. The 23 year average is 7,463 appeals and 1.8

	FY 2019 Actual	FY 2020 Estimate	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate	
ML Budget Type	2,231	2,900	2,184	2,900	2500	
2 IP Appeals received An example is one appeal may have 1,500 parcels. Mean		1.50				0
applies to goal #1 and goal #3.				ppour or cool	, por pareserran	
Goal: 3 To improve efficiencies of agency operations through network						- 12
Objectives: 1 2020 Obj: The Board maintained a concerted effort to control Board anticipated and resolved many issues that h 2021 Obj: The Board will continue to maintain a concerted eff stakeholders to resolve the many issues that have additional requirements, and changes in IT security	ad positive a fort to contro negative imi	and negative office efficiences of the pacts on the	impacts on ency. The B agency's bi	tne agency oard network udget. As the	sudget. ks with all Board knows	
volume of appeals will absorb additional costs. 2022 Obj: The Board will employ temporary staffing to accom legislation may change appeal deadlines thereby re	plish non-te	chnical funct	ions and op	erational req	uirements. Futu	ire
			FY 2020	FY 2021	FY 2022	villoo
Performance Measures:	FY 2019 Actual	FY 2020 Estimate	Actual	Estimate	Estimate	
ML Budget Type		100	75	100	100	
1 IP Enhance training for staff members. This performance measure is for the percentage of staff members who have completed training.	50	100	75	100		
By providing more public service information on the Boataxpayers can become more educated in the property vertaxation, experience has proven the taxpayer is less like taxes.	aluation pro	cess. The m	ore the taxp	ayer learns a	about ad valorer	n
Objectives: 2 2020 Obj: Obtain funding for replacement of appeals sytem.		am lindata i	T coourity n	rotection thr	ough nurchase	and
2021 Obj: Build custom software application for the SBOE apdeployment of the latest software and hardware.	peals progra	am. Update i	i security p	rotection trii	ough pulchase	anu
2022 Obj: Update IT security protection through purchase an	d deploymer	nt of the lates	st software a	and hardwar	э.	
Performance Measures:	FY 2019	FY 2020	FY 2020	FY 2021	FY 2022	
ML Budget Type	Actual	Estimate	Actual	Estimate	Estimate	
1 IP Funding issues may change due to legislative requirements. Therefore, it is imperative to maintain the current level of funding. This measure is a percent of completion.	10	85	15	100	100	
The Board will employ temporary staffing to accomplish legislation may change appeal deadlines thereby requi	n non-technic ring changes	cal functions in staff posi	and operat itions or out	ional require sourcing son	ments. Future ne work activitie	s.
♦ Goal: 4 To Complete the processing of the Booard's rules.						
Objectives: 1 2020 Obj: Currently updating rules to comply with GRRC and	d AG require	ments.				
2021 Obj: Maintain rules submittal timeline. Rules are curren		ted by appro	priate agen	cies for appr	oval.	
2022 Obj: Complete the rules approval process and impleme	entation.					
Performance Measures:	FY 2019	FY 2020	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate	
ML Budget Type	Actual	Estimate	Actual	Estimate		
1 ☑ IP An exception to the Governor's morartorem for 2020 was reuqested, however the time had expired for the Notice of Proposed Rulemaking. A new docket opening has been completed. The Board will continue to seek input for modifications to expired rules. This performance measure is a percentage of the project completion.	75	100	75	100	100	
♦ Goal: 5 To obtain legislation that will reduce the number of unnecess	ary appeals.					
Objectives: 1 2020 Obj: Closely monitor legislative changes and impacts to	o the Board's	s fiscal requi	rements.			
2021 Obj: Work with stakeholders to develop a simplified ap 2022 Obj: Seek legislation to provide definitive interpretation	peals proces	ss to comply	with existin	g and future	legislative caler	ndars.
			EV 2020	EV 2021	FY 2022	
Performance Measures:	FY 2019 Actual	FY 2020 Estimate	FY 2020 Actual	FY 2021 Estimate	Estimate	
ML Budget Type				100	100	
IP Become fully involved with all stakeholders in the appeal process. The stakeholders are the legislative body, which makes changes to the Arizona Revised Statutes, the Department of Revenue that provides guidelines and implementing instructions for new legislation, County Assessors, County Boards of	20	100	50	100	100	

FY 2019 FY 2020 FY 2020 FY 2021 FY 2022
Actual Estimate Actual Estimate Estimate

ML Budget Type

Supervisors and property owners who are the taxpayers. This performance measure is outcome of efforts employed.

All dollars are presented in thousands (not FTE).

Budget Related Performance Measures

State Board of Equalization

Agency: Contact: 0.0

STATE BOARD OF EQUALIZATION

2nd Contact:

George Shook, Acting Chairman (602) 364-1601 George Shook, Acting Chairman (602) 364-1611

Statute:

A.R.S. §§ 42-16151 et al.

MI	Budget	Type	Performance Measure	FY 2019 Actual	FY 2020 Estimate	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
			Cost per appeal (in dollars)	81	63	72	63	61
V	\checkmark	EF	Board member compensation is included in the cost per			0.404	2 000	2500
V	✓	IP	Appeals received Petitions received by the SBOE may contain multiple par	2,231 cels.	2,900	2,184	2,900	2500

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Revised Performance Measure Descriptions

The following performance measures are budget related. Unlike non-budget related performance measures, agencies can't change the last published description themselves. Therefore, they've entered a revised description which should be reviewed. If appropriate, update the performance measure's description with the agency's revised description in OSPB's "centralized" AZIPS. Be sure your team leader, OSPB management and JLBC have approved of the change, since this will be published. This report checks for revisions across all agencies. Please communicate with the agency about the outcome of their request to add, change or delete performance measures and/or their descriptions.

Agency:	EQA	State Board of Equalization	
Program: Subprogram:	0	State Board of Equalization State Board of Equalization	
Goal:	2	To maintain sufficient funding in order for the State Board of Equalization to be prepared for annual changes in caselog will also ensure that the SBOE is able to adequately staff all hearings in Maricopa and Pima Counties and meet statutor deadlines.	ads. This Y
Objective:	1	Default 2007	PM
Performance	Measu	re Last Published Description & Agency's Revised Description	Туре
Original:	2	Appeals received	IP
Revised:	2	Appeals received. Valuation and classification of all property, and subsequent appeal are performed in the year preceding the tax year.	
Original:	1	Cost per appeal (in dollars)	EF
Revised:	1	Cost per appeal (in dollars); this can be modified as cost per parcel of property appealed to the Board; example would be exspenses divided by total parcel counts. For appeal year 2019 the cost per appeal would be \$196 per appeal and \$81 per parcel.	

Agency 5-Year Plan

Replace the Board's Information Technology system. The goal is to improve Information Security to provide protection for the agency Issue 1 and the public.

Description: Microsoft no longer supports the current custom application software. A newer application is required to accommodate current and future Information Security requirements.

Solutions:

1.1 Funding must be obtained for the build of a new software application.

Information Security must be upgraded. This is a work in progress with the ever changing IT security requirements to protect all Issue 2 computer applications.

Description: This agency will upgrade and update all hardware and software to the latest technology required to implement the State's Information Security plans.

Solutions:

1.1 The Board will utilize all state ASET available assets and resources to become compliant with all information security requirements.

The Board has completed construction of a permanent hearing room in the capital Annex building at 400 W. Congress, Tucson, AZ. This Issue 3 project is 98% complete for FY 2020. Enhancements of the electrical wiring is expected to be completed in FY21.

Description: This project resulted from the opportunity to obtain space at the location where all appeals in Pima County take place. Prior to having a permanent room the Board was only able to obtain hearing rooms from other agencies at the times those rooms were not being used by the agency. Much of this logistics burden has been relieved and the dependency for use of personnel from a gratuitous agency to set up the rooms for hearings and returning files back to Phoenix has been minimized.

Solutions:

Use of vacancy savings and operational savings allows for the funding of this project without requiring a request for supplementing funds. Enhancement to the project will occur over a two-year period. The room will be furnished, over time, with items obtained from Arizona's Surplus Property.

Resource Assumptions

	FY2023 Estimate	FY2024 Estimate	FY2025 Estimate
Full-Time Equivalent Positions	0.0	0.0	0.0
General Fund	659.0	659.0	659.0
Other Appropriated Funds	0.0	0.0	0.0
Non-Appropriated Funds	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0